



# Moving out checklist

If you are renting a shared property, you are all jointly responsible for its condition when you move out. Communal areas will almost always be everyone's responsibility. Taking a stand and not cleaning the house because no one else will is not an okay reason, you may all end up losing some or all of your deposits. So check your contract and inventory and speak to your landlord about what (s)he expects from you!

## What to do and when

- As soon as you can, start tidying and disposing of rubbish, donate unwanted items to your local charity shop, donate unopened leftover food to the local food bank (if you leave unwanted stuff, the landlord may charge for its removal).
- Take responsibility for your own room, and ensure that communal areas are shared out between all the housemates no matter when they leave the property.
- Don't leave it until the morning of your move, you may be tired/stressed or even hung over, and your parents definitely won't want to do it if they are picking you up - there will be plenty of opportunities for them when you get home!

	To do	Done
<b>Kitchen</b> <ul style="list-style-type: none"> <li>• Clean cooker, grill and all its attachments</li> <li>• Ensure fridge and freezer are empty, cleaned, defrosted, switched off and doors left open</li> <li>• Ensure all cupboards are emptied and cleaned, and all surfaces, cabinet doors, worktops, floor and internal windows are cleaned</li> <li>• Wipe over all appliances (microwave, kettle etc.)</li> </ul>		
<b>Bedrooms, Lounge and communal hallways</b> <ul style="list-style-type: none"> <li>• Vacuum all carpets (including stairs) and clean any stains</li> <li>• Remove all personal items and take down posters (remember to remove the Blu-Tack carefully)</li> <li>• Return furniture to original position</li> <li>• Wipe down the front door, paint work and window sills, clean windows, and polish furniture</li> </ul>		
<b>Bathroom</b> <ul style="list-style-type: none"> <li>• Remove all toiletries and empty all bins</li> <li>• Clean the toilet, sink, bath and tiles, ensuring that you remove lime scale</li> <li>• Clean all other surfaces, including the floor</li> </ul>		
<ul style="list-style-type: none"> <li>• Take meter readings and inform all utility companies and the local authority of these, as well as your tenancy end date and your forwarding addresses</li> <li>• Clear all junk that you may have collected over the past year, and ensure all rubbish is in the right bags and put out correctly – take any excess to the tip (and make sure you remove all hangers from wardrobes.)</li> <li>• Weed and tidy up the garden</li> <li>• Speak to your landlord about whether to turn off any heating</li> <li>• Lock all windows and doors to your house or flat, and ensure you return the keys as arranged.</li> </ul>		

Leaving **all** the cleaning to the last person who moves out could mean cleaning charges will be deducted from the deposit. The choice is yours!